



Annual Call for "ERASMUS and SEMP for Traineeship" mobility grants reserved to Medical School and MEDTEC students of Humanitas University

THE ERASMUS+ PROGRAM

Erasmus+ is the EU's program to support education, training, youth and sport in Europe.

Studying abroad is a central part of Erasmus+ and has been shown to have a positive effect on later job prospects. It is also a chance to improve language skills, gain self-confidence and independence and immerse yourself in a new culture.

This call refers to the following Erasmus+ grant 2024-1-IT02-KA131-HED-000206481- HUNIMED, dedicated to transnational student mobility.

An info session will be organized, date and room will be communicated through LMS.

SEMP PROGRAM

The Swiss-European mobility program (SEMP) supports mobility to and from Switzerland and is therefore activated with universities in countries participating in Erasmus+ and holding the Erasmus Charter.

Thanks to the SEMP, both the costs of outgoing mobility and those of foreign participants in Swiss (incoming) mobility projects are financed from federal funds. SEMP mobilities are subject to the guidelines of the Swiss national agency Movetia and depend on the number of grants made available each year.

1. Object of the call

A selective procedure is launched for the assignment of mobility grants aimed at supporting the development of training activities abroad for students regularly enrolled in third year and above (Erasmus+ grant) and in the fourth year and above (SEMP grant) of the Degree Course in Medicine and MEDTEC.

Students participating in the program will carry out the activities and objectives listed in the Learning Agreement for training, which will be defined together with the course Coordinator at Humanitas University and the Supervisor at Host Institution.

The training experience will be considered one of the extracurricular activities included in the student's curriculum, allowing the student to obtain 4 formative credits (CFU/ECTS) corresponding to elective activities, and it will be registered in the Diploma Supplement.



Students enrolled in the 5th -6th year who have completed all the exams of the 4th year are given the opportunity to carry out part of the “tirocinio pratico-valutativo abilitante ai fini dell’Esame di Stato” (TA) at the host institution (except for the internship at the General Practitioner, which must be carried out in Italy). This option is subject to the availability of the medical and surgical departments at the host University. In case the student will not be able to carry out the TA during the Erasmus mobility, the student must complete it upon returning to Italy. In this case, the student will be awarded 5 formative credits (CFU/ECTS) for each internship, upon the completion of the evaluation booklet.

BLENDED INTENSIVE PROGRAMME (BIP) – opened to Medicine and Medtec students from 5th year are a short-term physical mobility abroad (1 week) combined with a compulsory virtual component facilitating a collaborative online learning exchange and teamwork.

MEDICINE DEGREE

Humanitas University offers to 13 students the opportunity to carry out a 2-month clinical or research training mobility experience at the following European Universities, with which the University has entered a Bilateral Agreement:

- Graz University of Medicine, Graz, Austria (<https://www.medunigraz.at/>) 1 PLACE: from 5th year. During July and August SUMMER SCHOOLS IN PEDIATRICS and CARDIOLOGY + 1 week in the hospital, run in English language
- Université de Angers, Angers, France (www.univ-angers.fr) 1 PLACE for students from 3rd year
- Université de Paris-Saclay, France (<https://www.universite-paris-saclay.fr/>) 1 PLACE from 5th year
- Universidad Francisco de Vitoria, Madrid, Spain (www.ufvinternational.com) 3 PLACES for students from 3rd year
- Universitat Internacional de Catalunya, Spain (www.uic.es) 1 PLACE for students from 3rd year
- Université Lausanne, Lausanne, Switzerland (www.unil.ch/central/en/home.html) 3 PLACES - for students from 4th year
- University of Porto, Portugal (<https://www.up.pt/portal/en/fmup/fmup/1201/>) 2 PLACES – from 5th year
- University of Porto, Portugal (<https://www.up.pt/portal/en/fmup/fmup/1201/>) 1 PLACE from 5th year: **BIP in Geriatrics** online lectures starting in June 2025, mobility **14th of July to 18th of July of 2025**

MEDTEC DEGREE

Humanitas University offers to 9 students the opportunity to carry out a 2-month clinical or research training mobility experience at the following European Universities, with which the University has entered a Bilateral Agreement:

- Graz University of Medicine, Graz, Austria (<https://www.medunigraz.at/>) 1 PLACE: from 5th year. During July and August SUMMER SCHOOLS IN PEDIATRICS and CARDIOLOGY + 1 week in the hospital, run in English language
- Université de Angers, Angers, France (www.univ-angers.fr) 1 PLACE for students from 3rd year
- Université de Paris-Saclay, France (<https://www.universite-paris-saclay.fr/>) 1 PLACE for students from 5th year
- Universidad Francisco de Vitoria, Madrid, Spain (www.ufvinternational.com) 1 PLACE for students from 3rd year
- Universitat Internacional de Catalunya, Spain (www.uic.es) 1 PLACE for students from 3rd year
- Royal College of Surgeons in Ireland, Dublin, Ireland (www.rcsi.com/dublin/) 1 PLACE from 4th year- only research activity
- Université Lausanne, Lausanne, Switzerland (www.unil.ch/central/en/home.html) 2 PLACES for students from 4th year
- University of Porto, Portugal (<https://www.up.pt/portal/en/fmup/fmup/1201/>) 1 PLACE from 5th year **BIP in Geriatrics** online lectures starting in June 2025, mobility **14th of July to 18th of July of 2025**

2. Eligibility

To be eligible for a mobility grant, the student should comply to the following requirements:

1. students should not have already completed a mobility of more than 12 months under the Erasmus + Program during the current study cycle. Mobility for study and/ or traineeship purposes is included in the calculation of the 12 months.
2. students cannot receive other European Union-funded grants at the same time.

Students must check whether the host university requires a Certificates of Good Health, vaccinations and a certified language knowledge (IELTS, TOEFL, DALF, specified levels of language according to European Common European Framework of Reference (CEFR) B1, B2, C1, etc.).



ERASMUS+

Humanitas University students with European or non-European citizenship and who are regularly enrolled at least in the 3rd year of the Medicine Degree Course or MEDTEC School.

SEMP

Humanitas University students with European citizenship and who are regularly enrolled at least in the 4th year of the Medicine Degree Course or MEDTEC School.

3. Application procedure

1. Applications must be submitted via the MyPortal reserved area, menu item 'International Mobility' **by 25th January 2025 at 12 noon**, under penalty of exclusion.
2. The application requires the selection of the preferred destinations and the indication of the language level relevant to the chosen destinations. The following step requires the upload of the necessary documentation:
 - a. curriculum vitae, better if in European format;
 - b. language test result through www.testpodium.com/ or other language certificate;
 - c. optional documentation: the student may send other documents useful for the evaluation, such as: certificates of previous training or study abroad experiences (including Erasmus experiences), documentation related to disability or fewer opportunities.

Please note that the system will show that the application has been successfully concluded with a green circle in the summary table.

3. Humanitas University assumes no responsibility for cases of non-delivery or late delivery of applications due to telematic errors, to third parties, unforeseeable circumstances or force majeure.
4. Humanitas University reserves the right to carry out appropriate checks on the veracity of the content of the declarations made or to request additional documentation.

4. Selection Procedure

1. The selection is based on the career track and a mandatory interview.
2. Applications will be evaluated by a specific Committee as follows:
 - a. The formula to calculate the ranking list is defined by:
 $0,8 * \text{weighted grade average} + 0,2 * (30 * \text{CFU acquired} / \text{Total number of CFU defined in the study plan})$; The formula takes into consideration the



CFU acquired by the October 31st 2024. Credits related to elective activities won't be included in the calculation.

- b) Interview score ranges from 0 to 10 points. The interview can be organized online, if requested.
3. Additional scores are assigned to students with fewer opportunities (max 5 points) in order to support greater inclusion and participation in mobility projects.
4. Additional scores (max. 5 points) will be awarded for training activities that include the development of advanced digital skills, such as big data analysis, use of artificial intelligence, learning programming languages, etc. as they fall within the priorities of the Erasmus+ programme.
5. In case of equal score, priority will be given to the student who has not already attended a mobility abroad.
6. The motivational interview will take place from 3-7 February 2025; date and location will be communicated to the candidates. Online interview is also available, upon request.
7. The final results of the selection will be published on the website by **February 15th 2025**.
8. The Committee is composed by at least two faculty members of the Department of Biomedical Sciences of Humanitas University, including the Erasmus+ Coordinator.

5. Mobility period

1. The grant covers a mobility period of 2 continuous months, between 1st April 2025 and 1st July 2026.
2. Students who prematurely conclude their stay before 2 months without a valid and substantiated reason will be required to reimburse the entire grant amounts.
3. During their stay abroad, the host university does not require them to pay any kind of tuition fee or contribution. It is understood that students must pay the Fees and Contributions for the Academic Year of the mobility to Humanitas University.
4. The activities carried out during the mobility period are automatically recognized in the student's career and in the Diploma supplement, upon receipt of a positive Training Evaluation from the host University, certifying

the achieved results, and the Certificate of Stay (showing the start and end date of the mobility) no later than 2 weeks after the end of the mobility.

6. Grants

1. The mobility grants serve as a contribution to additional mobility costs, such as travel expenses and a higher cost of living in the host country. They are not intended to cover the full cost of studying abroad. The monthly amount of the EU contribution is determined by the National Erasmus Agency, taking into account the living costs of the destination country.
2. The actual payment of the grants will be subject to the availability of funds from the European Commission/SEMP
3. The grant amount is calculated based on the actual period spent abroad, from the arrival date to the departure date indicated on the certificate of stay.
4. Humanitas University Grants are provided as a complementary contribution to other mobility grants.

ERASMUS+

The European Union grant depends on the destination country, as follows:

1. €500 per month for group 1 (high cost of living): Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Island, Liechtenstein Luxembourg, Netherlands, Norway, Sweden.
2. €450 per month for group 2 and 3 (medium and low cost of living): Cyprus, Latvia, Estonia, Greece, Malta, Portugal, Czechia, Slovenia, Slovakia, Spain, Bulgaria, Croatia, Lithuania, Poland, Romania, Serbia, Turkey, Hungary.

SEMP

SEMP grants amount to approximately CHF 440 per month. The amount is valid for the academic year 2024/2025, according to the directives of the national agency Movetia, based on the number of grants received by SUPSI in support of the SEMP programme. They are paid in two tranches: 60% of the total amount during the first month and the balance after completion of all the required documents at the end of the experience.

Humanitas University grant

The Humanitas University Grants are provided in addition to other grants to facilitate and support students away from home. The amount is equal to the value defined above in the Erasmus+ country list (500€ for group 1; 450€ for group 2 and 3).

Students with Fewer Opportunities and Disabilities

To allow wider participation in the Erasmus+ Program also by students with disabilities or fewer opportunities, an extra amount of 250€ per month can be awarded. Young people with fewer opportunities are defined in the Erasmus+ program Students and graduates with fewer opportunities are those who, for economic, social, cultural, geographical or health reasons, linked to migration backgrounds, or for reasons such as disabilities and learning difficulties or any other reason, including those that may give learning difficulties or any other reason, including those that may give rise to discrimination under within the meaning of Article 21 of the Charter of Fundamental Rights of the European Union, they face obstacles that prevent them from enjoying effective access to the opportunities offered by the programme 1.

7. Early termination of the grant

1. The validity of the Erasmus and HU scholarships will cease in the event of any of the following occurrences:
 - a) loss of student status;
 - b) voluntary relinquishment of the grants due to unforeseen circumstances;
 - c) any cause, duly justified, that makes the student unsuitable for continuing their stay abroad.
2. In the event of early termination of the mobility, the amount of the grants is proportionally reduced to the period spent abroad.

8. Mandatory documents and fulfilments

1. **Before departure** the student must complete:
 - a) the Digital Learning Agreement for training: this will contain information on the host institute, the placement program, the start and end dates of the mobility period. It must be signed by the home institution, the host institution and the trainee. The learning agreement will also define the roles and responsibilities of the parties involved. Any substantial changes to the program or to the mobility dates must be agreed in writing by the parties (sending university, student and host institution).
 - b) the Mobility Agreement (Erasmus+ contract) to be signed by the student and the University, indicating the period and location of the placement, the amount of the Erasmus+ grant and the rights and obligations of the mobility participant.
2. **During the stay** the student must produce:
 - a) the Certificate of stay, indicating the start and end dates of the placement, issued by the host institution.
3. **Upon return**, within 15 days of the end of the mobility period, the student must send the following documentation to the Erasmus office:



- a) Traineeship Certificate issued by the host institution, stating the assessment of the work carried out, in accordance with what was agreed in the Learning Agreement
- b) Narrative Report (EU Participant Survey). The invitation to fill in the EU Participant Survey is sent by e-mail by the European Commission.
- c) Final report and brief description of the experience to be uploaded on the Lausanne site for SEMP grants.

The deadlines and procedures for completing, handing in and/or signing the aforementioned documents will be communicated to the students during the preparation for the mobility. Failure to deliver the documents to the Erasmus office by the deadline of 15 July 2026, and/or failure to complete the EU Survey by the required deadline, will result in the reimbursement of the Erasmus+ grant.

9. Personal data protection

Personal data protection in compliance with the provisions of the General Data Protection Regulation (EU Regulation 2016/679), the personal data provided by candidates will be used exclusively in the context and for the purpose of this selection and will be processed - with or without the use of IT systems - in compliance with current legislation and confidentiality obligations.

For more information on the call, contact the Erasmus office (erasmus@hunimed.eu).